

Functions of the mobile application

How to manage service requests using the voxCRM mobile application?

1. Service Requests View

When accessing the "Service Requests" tab:

- A list of requests organized by day is displayed.
- Each request can be clicked to view its details.

2. Request Details

When clicking on a request in the list:

- A detailed view of the request opens.
- The details include an option to edit the request:
 - Change the status,
 - Add additional information,
 - Edit existing data.

3. Adding a New Request

To add a new request:

- Click the **"Plus"** icon located at the bottom of the screen.
- Select the option **"Add Service Request."**
- Fill in the required request details:
 - Problem description,
 - Location or property details,
 - Request priority (if this option is available),
 - Attachments (e.g., photos).

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